

TITLE: Field Trips

State Board of Education Ref: 18A-2-9

Any student organization or person desiring to go on a field trip must follow this procedure.

1. Discuss the proposed trip with the school principal and secure his approval.
2. Secure adequate supervision approved by the principal.
3. If transportation is needed arrange it with the County Director of Transportation.
4. Submit a request for the field trip signed by the Sponsor and the Principal to the Superintendent for approval of the Board of Education.
5. The Principal will be notified of the decision.